



June 12, 2018

Dear Donor,

Gloria Dei is in the midst of changing our church management software to ROCK RMS, and our online giving service is changing as part of that process! If you currently give online through our website for one-time or recurring payments, these accounts will shut down after June 29th. For the congregation's safety, ROCK cannot migrate your personal information, so please be aware that you will need to setup a new account for your online donations to remain active.

To create your new account, click [HERE](#) and select the "Register" button. You will then be prompted to create a username and password for your account and fill out additional information to help identify yourself in the database. (If you have been given access to rock.gdlc.org, please use your login credentials here as you have already been setup in the system. You do not need to register again.)

You may be sent an email to verify your email address for this new account. Once you receive a green approval of the username chosen, click "Next" to confirm your account has been created. Click "Continue" so the page can refresh. Click the word "Give" on the black toolbar next to your name, then click "Manage Giving Profiles" and "Create New Gift." This is where you can choose what account/fund to support and schedule when you would like it to be sent to Gloria Dei. Once your payment information has been entered, you should be all set!

We are thankful for your support and understanding as we transition to ROCK RMS! If you have questions about your online giving in relation to ROCK, please email me at coliver@gdlc.org.

Sincerely,

Crystal Oliver
Director of Finance & HR